



**PROGRESS-  
IMMANUEL  
PRESBYTERIAN  
CHURCH**

**2009  
ANNUAL REPORT**

Sunday, February 21, 2010

## INDEX OF REPORTS

	<u>Page</u>
Docket	3
Officers and Staff	4
Committees	5
Moderator's Report	6
Clerk of Session	9
Board of Deacons	10
Deacons Finance	11
Corporation President Report	12
Finance and Insurance Committee	12
Music and Worship Committee	13
Director of Music	14
Christian Education Committee	16
Youth Fellowship	16
Personnel Committee	17
Building and Grounds Committee	18
Evangelism and Membership Committee	18
Stewardship Committee	19
Women's Association	20
Women's Association Finance	21
Progress Community Preschool	22
Progress Community Preschool Finance	23-24
PIP-C Generation	25
PIP-C Generation Finance	26-27
S. K. Zarfoss Book Fund	28
Auditor's Report	28
Financial Reports	29
Balance Sheet	30-31
Treasurer's Report	32-36

**THE ANNUAL MEETING OF THE CONGREGATION  
AND THE CORPORATION  
OF THE  
PROGRESS-IMMANUEL PRESBYTERIAN CHURCH**

**Sunday, February 21, 2010  
DOCKET**

**DEVOTIONAL PERIOD AND NECROLOGY**

Pastor Carter

**CONGREGATIONAL MEETING**

Rev. Kent Carter, Moderator

During this portion of the meeting all members of the Congregation, regardless of age, may vote.

Moderator's Report

Clerk's Report

Committee and Organization Reports

Motion: To Elect Session, Board of Deacons, Auditors  
and Congregational Nominating Committee

Motion: To Approve By-Law Changes

**CORPORATION MEETING**

H. Glenn Manning, President

During this portion of the meeting, in compliance with Pennsylvania Law, only those members 18 years of age and older may vote on matters relating to the corporation.

President's Report

Financial Report

Auditors' Report

Motion: To Adjourn the Meeting

Closing Prayer

**PROGRESS-IMMANUEL PRESBYTERIAN CHURCH**

**CHURCH OFFICERS 2010-2012**

CORPORATION PRESIDENT Bub Manning

CLERK OF SESSION Norm Diefenderfer

ASSISTANT CLERK OF SESSION Vacant

TREASURER Allen Travis

**BOARD OF DEACONS OFFICERS**

MODERATOR Terry Hack

VICE MODERATOR Vacant

SECRETARY Phyllis Hedenberg

TREASURER Bonnie Bentz

**CHURCH STAFF**

<u>Person</u>	<u>Beginning</u>	<u>Title</u>
Rev. Kenton K. Carter	1/17/2005	Pastor
June Rounsley	1/53?-9/1/67, 1/1/78-12/ /80, 11/12/89 –	Director of Music
Terry Sneed	7/1/08	Organist
Carolyn Frischkorn	10/1/08	Administrative Assistant
Gail Diefenderfer	9/8/08	Temporary Finance Secretary
Jim Devor	6/6/2003	Custodian

<u>ELDERS</u>	<u>Term</u>	<u>Elected</u>	<u>Installed</u>	<u>DEACONS – Term</u>	<u>Elected</u>	<u>Installed</u>
<b>CLASS OF 2010</b>						
Connie Kegerreis*	1	4/15/07	6/3/07	Carol Becker	1	4/15/07
*Resigned 7/17/09						
Bub Manning	1	4/15/07	6/3/07	Sandra Daily	1	4/15/07
Eileen Miller*	2	4/15/07	6/3/07	Phyllis Hedenberg	2	4/15/07
*Resigned 9/20/09						
Cherie Saber	1	4/15/07	6/3/07	Michelle Lauver	2	4/15/07
Ken Zimmerman	1	4/15/07	6/3/07	Paulina Marshall	1	4/15/07
Joanne Lauver	1	8/2/09	8/2/09	Susan Skelly	2	4/15/07
<b>CLASS OF 2011</b>						
Ken Bentz	1	4/20/08	7/13/08	Charlie Miller*	2	4/20/08
*Resigned 1/1/10						
Bonnie Hack	2	4/20/08	7/13/08	Mary Jo Roberts*	2	4/20/08
*Resigned 11/13/09						
Mike Legg	2	4/20/08	12/14/08	Sue Ann Tucci	1	4/20/08
Mike Sweigard	1	4/20/08	7/13/08	Bonnie Bentz	2	3/30/09
Nancy Travis	2	4/20/08	7/13/08	Angela Hess	1	3/30/09
Vacant						
<b>CLASS OF 2012</b>						
Vacant				Barbara Hablett	1	3/30/09
Vacant				Terry Hack	2	3/30/09
Vacant				Stephanie Hartman	1	3/30/09
Vacant				Billie Hawk	1	3/30/09
Vacant				Claire Hetzel	1	3/30/09
Not installed at her request						
				Janet Smith	1	3/30/09
Vacant						

**AUDITORS**

<u>Class</u>	<u>Elected</u>	<u>Installed</u>
2008	Kim Burr	3/13/05
2009	Connie Kegerreis	4/2/06
2010	Sheila Kannegieser	4/15/07
2011	Ken Bentz	4/20/08
2012	Gail Diefenderfer	3/8/09

# PIPC COMMITTEES

2009-2010

## **Audit:**

Sheila Kannegieser, Chair  
Gail Diefenderfer

## **Building & Grounds:**

Bub Manning, Co-Chair  
Mike Sweigard, Co-Chair  
Norm Diefenderfer  
Charley Miller

## **Christian Education:**

Bonnie Hack, Co-Chair  
Joanne Lauver, Co-Chair  
Peggy Manning  
Billie Hawk

## **Evangelism & Membership:**

Nancy Travis, Chair

## **Finance & Insurance:**

Ken Bentz, Chair  
Bill Becker  
Jack Andren  
Al Travis, Treasurer

## **Interpretation & Stewardship:**

Mike Legg, Chair  
Barbara Legg  
Pat Reidell

## **Mission:**

Carol Becker  
Ellie Boyer  
Bonnie Bentz

## **Music & Worship:**

Bonnie Hack, Chair  
Ken Zimmerman  
Marge Barner  
Marilyn Zimmerman  
June Rounsley

## **Nominating:**

Mike Sweigard, Chair  
Cherie Saber  
Sue Skelly  
Linda Beck  
George Eakin  
Joanne Lauver  
Allen Travis

## **Personnel:**

Cherie Saber, Chair  
Ken Zimmerman  
Judy Snyder

## **Preschool Board**

Judy Snyder, Chair  
Jennifer DeBell, Secretary  
Billie Hawk, Treasurer  
Shirley Cleaver  
Michelle Lauver  
Holly DeAntonio  
Deb Leader  
Peggy Manning

## MODERATOR'S REPORT

To the Saints of Progress-Immanuel Presbyterian Church:

Grace and peace to you in the name of our Lord Jesus Christ!

The hymn, *Come, Great God of All the Ages*, written by Mary Jackson Cathey has become a favorite of mine these past six months. It is Trinitarian by design - the first three verses highlight each of the “persons” of the Trinity. The final verse assists in defining the relationship the church has with God. It is also missional in intent - each verse encourages our faithful imaginations in partnering with God’s mission in the world. Phrases such as *your earthly mission known, your vision be our own, to do your bidding, go where Christ has trod* point to an understanding that God is in the world working the divine mission. God summons us to partner and participate in this mission.

This annual report of the congregation of Progress-Immanuel Presbyterian Church is designed to help us reflect on the faithfulness of our participation in and partnering with God and God’s purposes. Much has happened the past eighteen months. There have been many highlights. As you read the reports from the Session committees and organizations, celebrate the work achieved in furthering God’s mission and reflect upon the first verse.

*Come, great God of all the ages, make your earthly mission known;  
Speak through every deed and person, let your way and will be shown.  
Guide the church to true commitment, give direction now, we ask;  
Fit us for the work of building, dedicate us to the task.*

*History* Progress-Immanuel Presbyterian Church has remained faithful to God’s call to offer mission and ministry in this neighborhood for sixty years. On May 16 we celebrated our 60<sup>th</sup> anniversary as a community of Christ’s faithful followers. During a historical presentation we were transported back to May 22, 1949, when the congregation was officially organized. I wonder what God has planned for our next sixty years?

*Education* Vacation Bible School for our children, with many adults serving in supporting ways, began again with the help of Paxton Presbyterian Church. Three confirmation seekers and adult covenant partners journeyed ten weeks through the “Big Picture” of the Christian faith with two of the seekers choosing to become active members of PIPC. Three different adult classes, each ten weeks in length, were offered mid-week. I consider it a joy and have appreciated the chance to teach these classes.

*Worship* The liturgical year continues to form and fashion our worship life. The seasons of Lent and Advent, especially, encourage me. The music and liturgy of special services like *Heralds of Joy*, Good Friday *Tenebrae*, the Palm Sunday Cantata, Christmas Eve candle lighting and Easter communion enrich my spiritual formation. This past Advent we added an early gathering of informal worship.

(Continued)

*Nurture and Fellowship* This congregation enjoys each other. We like dining together and offering care to one another. The Deacons continue to provide home communion to those isolated from community worship. The Deacons, Women's Association, PIP-C Generation and other groups continue to host fellowship and hospitality events. These same organizations with the help of individuals also provide caring and compassionate support to our members and friends experiencing hardship and loss.

*Mission* Renewing relationships and making new friends in the service of Jesus Christ has strengthened our outreach. We have served the Presbyterian Church of Cow Creek, KY, sent members to serve with Lend-A-Hand in Oakville, IA, provided hands and supplies to the Salvation Army, Bethesda Mission, DELTA Community, Krislund Camp, Christian Churches United, Habitat for Humanity, Presbytery of Carlisle and Downtown Daily Bread. And we have many silent servants serving in quiet, unassuming ways.

*Come, Christ Jesus, flesh and spirit, sure foundation, cornerstone.  
Help us form the church eternal, may your vision be our own.  
Send a message to each follower, lead all people to your way;  
Urge us to strong faith and action as we build the church today.*

The beginning of this year marked my fifth anniversary of mission and ministry partnership with Progress-Immanuel Presbyterian Church. I am blessed to balance family life and work, faith and fun in this particular community of faith. I am pleased to serve outside the walls of this congregation and out in the presbytery. I continue chairing the presbytery's Committee on Preparation for Ministry and participating in a monthly clergy support group. This year I was elected to the Eastern Region of the Association of Presbyterian Church Educators as secretary to the board that includes three synods.

In furthering my education I have begun work toward my Doctor of Ministry degree in Congregational Mission and Leadership at Luther Seminary in St. Paul, MN. This five-year course of study is designed to offer the depth and breadth of theological thinking required of missional leaders (those who center leadership and ministry around God's work in the world). Several of its goals include helping people enthusiastically experience and participate in being church, view situations theologically and ask, "what is God doing here," and serve and lead congregations in their unique contexts. I just returned from my second class and am extremely excited about how this educational endeavor will assist PIPC in encouraging our faithful imaginations in partnering with God's mission and ministry in the world. I am enthused by my time in study, reflection and partnership in our ministry together. I hope you will be, too.

*Come, great Spirit, in and with us, tune our ears to hear your call;  
Through the moving of your presence, let redeeming love recall  
Ministry in dedication, love embodied in our deeds;  
Challenge us to do your bidding, see your purpose, fill all needs.*

There have also been times these past eighteen months that brought challenges and grief for this family of faith, as we struggled with economic downturn in the country, carefully managed our

(Continued)

resources of both money and people, and said our farewells to those we miss. Many of these difficult issues continue with us. We worship and serve with fewer members; we have decreased financial resources with which to offer benevolence outreach and ministry to our own community. We have overcome deception and temptation. Through it all we have remained faithful in witnessing to God's goodness, wisdom and love. And even when we have not been entirely faithful, God remains faithful to us.

*Come, O come, in celebration, household of the one true God,  
In commitment and rejoicing let us go where Christ has trod;  
As we act in faith and reverence, let us, Lord, the future see;  
Place us in the church triumphant, now and for eternity.*

Any year cannot be summarized or captured without acknowledging persons who have shared it. I am indebted to many members of this congregation and its entire staff for the year just finished. Deacons and Elders, Sunday school teachers, choir members, committee members, office servants, ushers, greeters, phone callers, kitchen crew, acolytes, and so many more. The abundance of gifts and skills and the generosity in which they are shared are truly amazing and life-giving. I am blessed to share my staff work with Carolyn, Jim, June and Terry. My own ministry has been enriched by you. Thank you.

One last personal note: Thank you Progress-Immanuel Presbyterian Church for your tremendous support and outpouring of love on the occasion of Ed's, my brother's-in-law, death. You made phone calls and sent cards to me, my sister and my parents. Thank you for praying and for supporting my family and me during this sad, sad time.

God has graced us this past year. We have served faithfully in ministry and compassionately in mission. God desires that we work even more intentionally in the coming twelve months. I pray that we might receive direction in our mission, be lead forward into the future, challenged to partner together, all while celebrating and rejoicing in the Triune God.

Serving together our Lord and Savior Jesus Christ.

Rev. Kent Carter,  
Pastor and Moderator of Session

## 2009 ANNUAL REPORT OF THE CLERK OF SESSION

### MEMBERSHIP

Total as of 1/1/09:	237
Gains:	
Certificate of Transfer	1
Reaffirmation of Faith	1
Profession of Faith	0
Restored	0
Confirmation	<u>2</u>
Total	4
Losses:	
Death	6
Transferred to Inactive	1
Deleted	3
Letter of Transfer	2
Adjustment	<u>1</u>
Total	13
Total as of 12/31/09	228
<b>INACTIVE MEMBERS</b>	
Total inactive members	123

### NECROLOGY

Zelpha Forney	6/15/2008
Rita Eakin	1/12/2009
Alice Fearen	2/18/2009
Elder Richard Gill	3/21/2009
Gladys Flickinger	6/18/2009
Ruthe Herre	12/1/2009

### WEDDINGS

Sara Reed and Andrew Roberts	6/20/09
Megan Smaling and Adam Stewart	6/27/09

### BAPTISMS

Gavin James Hess	2/1/09
Sydney Louise Bertsch	5/31/09

### BEQUESTS

Estate of Harry and Eva Walker	\$20,000
--------------------------------	----------

### ATTENDANCE

Average attendance at worship services	94
--	----

### MEMBERSHIP STATISTICAL REPORT

YEAR	2003	2004	2005	2006	2007-8	2008-9
Gains by Profession or Reaffirmation of Faith	8	2	3	1	1	0
Gains by Certificate of Transfer	3	1	0	2	1	1
Gains by Other	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>0</u>	<u>2</u>
Total Gains	13	5	5	5	2	4
Losses by Transfer	0	0	1	2	1	2
Losses by Death	10	11	9	4	6	6
Losses by Other/Inactive	<u>6</u>	<u>3</u>	<u>1</u>	<u>28</u>	<u>3</u>	<u>5</u>
Total Losses	16	14	11	34	10	13
Year-ending Membership Total	295	286	279	250	242	228
Average Worship Attendance	131	127	128	121	105	94
Active members ages 25 & under	30	28	27	19	18	13
Active members ages 26-35 (26-45*)	17	40*	40*	36*	36*	32*
Active members ages 36-55 (46-55*)	66	41*	36*	28*	26*	24*
Active members ages 56-64 (56-65*)	26	30*	32*	31*	32*	38*
Active members ages 65 & over (66 & over*)	156	147*	144*	136*	130*	121*

\*Breakdown required by report to General Assembly since 2004

Respectfully submitted,

Norman Diefenderfer, Clerk of Session

## DEACONS REPORT

The Book of Order states:

*It is the duty of a Deacon, first of all, to minister to those who are in need, to the sick, to the friendless, and to any who may be in distress both within and beyond the community of faith.*

Hopefully, as you can see the Board has tried to follow this direction in serving God and PIPC.

The 2009 Board of Deacons included: Bonnie Bentz, Sandy Daily, Ellie Boyer, Charley Miller, Carol Becker, Paulina Marshall, Phyllis Hedenberg, SuAnn Tucci, Susan Skelly, Michelle Lauver, Michelle Beck, Barb Hablett, Phyllis Hedenberg, Janet Smith, Billie Hawk, and Angela Hess. The Board began 2009 with a newly elected Moderator, Secretary, and Treasurer. The Board is organized into two sub-committees; Fellowship and Service. Each Deacon is assigned or volunteers to join a specific sub-committee.

The Fellowship Sub-Committee was/is responsible for organizing worship service ushering, nursery overview, Sunday flower delivery to shut-ins, Christmas decorations, Mother's Day Flower distribution, as well as planning the Deacons' two major fundraisers: Palm Sunday Breakfast and the Annual Strawberry Festival. In addition, the Fellowship Sub-committee included a special fundraiser, PIPC's 2009 Flea Market on April 25. The Flea Market, this onetime event, netted \$490.70 well done Michelle Beck. The subcommittee organized and coordinated the Deacons participation in the 60th Anniversary night at PIPC with our rendition of "Beverly Hillbillies" We have had a good year both in Fellowship to the congregation as well as to our community. Thanks to Michelle Beck and Michelle Lauver Chairs, and Billie Hawk Co-chair, for a well organized and planned year.

The Service Sub-committee was/is responsible for; organizing homebound Communion, organizing Poinsettia and Easter flower delivery, planning the Salvation Army Angel Tree, Moderator backup for congregation needs when the pastor is unavailable, Moderator backup to Session meetings, as well as a new service, planning an Advent/Christmas Neighborhood PIPC Awareness Campaign and Membership follow-up. The Neighborhood Campaign was a "door to door" effort by not only Deacons, but Session members and members from the Congregation that distributed awareness flyers to homes surrounding PIPC. The purpose is to make folks aware of the activities which PIPC has planned. The sub-committee plans a similar effort for Lent/Easter.

Our objective in serving homebound communion is on a quarterly basis or as requested and to create fellowship with those in need. During the year the Deacons have served communion to 32 homebound individuals located in Hershey, Harrisburg, the West Shore, and close proximity to PIPC. Thanks to Paulina Marshall and Janet Smith Chairs and Barb Hablett Co-chair, for a well organized and planned year.

As many PIPC members are aware fellow nurses at PIPC have organized into a Health Ministry. This Ministry has provided health tips, monthly blood pressure screenings and wellness counseling, health screenings and awareness, Messenger articles and potentially health fairs in the future. This ministry not only benefits PIPC but also the surrounding community. PIPC is truly blessed to have so many knowledgeable and dedicated nurses in our congregation.

(Continued)

# DEACONS REPORT

(Continued)

2009 has been another good year. Besides the traditional Deacons activities and the new activities outlined above, Deacons provide short term energy and food assistance to needy individuals, financial support to Krislund campers and continue to serve on Session specific committees. As Moderator it is a pleasure to work with so many talented and dedicated individuals. As we continue to serve PIPC, our community, and God, let us remember together, we can overcome any obstacle or any hardship in our service to our Lord.

Peace,  
Terry H. Hack  
Moderator

## DEACON'S TREASURER REPORT

JANUARY 11, 2010

**Beginning Balance 1-1-2009= \$672.48**

Yearly expenses were:

Rent Help = 50.00  
Heating Help = 100.00  
Camperships = 300.00  
Food Help = 50.00  
Paper Goods (Given to Women's Association) = 100.00  
Shipping charges to Cow Creek, Kentucky = 112.20  
Christmas Wreaths = 188.26  
**Total Expenses = \$900.46**

Income:

Envelopes = 185.00  
April 5, 2009 (Pancake Breakfast) = 344.09  
April 26, 2009(Flea Market) = 490.70  
June 14, 2009(Strawberry Festival) = 830.90  
**Total Income = \$1,850.69**

**Ending Balance 12-31-2009 = \$1622.71**

All amounts verified by church office 1-1-10

Submitted by,  
Bonnie Bentz

## **CORPORATION PRESIDENT**

Under the laws of the Commonwealth of Pennsylvania, it is required that Progress-Immanuel Presbyterian Church be incorporated as a legal entity in order to do business, sign contracts and hire employees. While important as a legal formality it is not important next to our spiritual incorporation as part of the body of Christ. It is therefore altogether fitting that little business was transacted by the Corporation and the president had little to do except sign a few documents and report - "No Report" at most Session meetings. Likewise, in this Annual Report, your Corporation President offers the following - "No Report".

Bub Manning

## **FINANCE AND INSURANCE COMMITTEE 2009 REPORT**

The Finance and Insurance Committee is responsible for preparing the church budget and monitoring the expenses of the church. We also are responsible for the insurance needs of the church.

Insurance claims this past year included ice on the roof causing damage to the Sunday school rooms. This work has been repaired. We also had an updated appraisal done on the church building and contents. We are working with the insurance company to avoid future claims and keep costs down by instituting some of their recommendations.

We will be working with a negative budget for 2010 with expenses exceeding our projected income. This shortfall will need to be covered by additional income, additional cost savings from budgeted line items or by using our reserve funds.

During 2009 the church was able to lower some costs by renegotiating some of our yearly maintenance contracts for the elevators, copiers and fuel oil. We will be however looking at higher electric costs during 2010.

Good news for last year included the paying off of our mortgage on the church ahead of schedule. This was accomplished thanks to the hard work and generosity of church members that held and attended special events throughout the past years and made additional payments toward the principal.

With the mortgage paid off we now need to look at starting an aggressive campaign for updating and replacement of major infrastructure in the church building such as the heating and air condition units.

Thank you to committee members, Jack Andren, Bill Becker and Al Travis, Rev. Carter and a special thank you for all the help given to us by Carolyn Frischkorn .

Ken Bentz  
Chairman Finance and Insurance Committee

## MUSIC AND WORSHIP COMMITTEE

*Sing and make music in your heart to the Lord. Ephesians 5:9b*

It is the responsibility of the Music and Worship Committee to provide opportunities for both corporate and individual worship and spiritual growth. Working with Pastor Carter we work to insure that each service enhances the congregation's worship of God.

Sunday Morning Worship Service was held at 10:30A.M. each Sunday throughout the year. Sunday School classes were available for all ages which were held at 9:00AM. from Labor Day through Memorial Day. The Adult Library class was held year-round. A Fellowship Time at 10:00A.M. was available in the Detweiler Room during the 'regular' year with Lawn Fellowship following Worship during the summer months. Special services were held for Ash Wednesday, Maundy Thursday, Good Friday, and 7:00 P.M. and 11:00 P.M. Christmas Eve Services. A Celebration of John Calvin Service was held on Reformation Sunday, October 25. Five informal worship services were held during the four weeks of Advent and the week following Christmas at 8:15A.M. The annual *Heralds of Joy* was held on December 27.

The Sacrament of the Lord's Supper was observed on the following dates: January 11 (Baptism of the Lord), February 1, 22 (Transfiguration Sunday), and 25 (Ash Wednesday), April 9 (Maundy Thursday), April 12 (Easter), May 3, May 31 (Pentecost), June 14, July 26, August 16, September 13, October 4 (World Communion), November 1 (All Saints' Day) and 22 (Christ the King), and December 24 (both Christmas Eve Services) .

Pastor Carter, June Rounsley, Director of Music, and Terry Sneed, Organist, work diligently developing and coordinating the music portion of our worship services to glorify and praise God. We are indebted to Ellie Boyer for her assistance in Terry's absence.

Greeters, Communion, Worship Assistants, Acolytes, and Leaders for the Conversations with our Children schedules are coordinated by this committee. The Committee also is responsible for supply pastors in the pastor's absence, assuring the supply of communion cups and pew pads, and Choir Recognition Sunday.

This Committee is responsible for changing the liturgical colors as appropriate on the pulpit, lectern, and offering plates, and providing resources for worship such as candles for Christmas Eve services.

New oil candles were purchased for the communion table this year.

The Music and Worship Committee provides an opportunity for members to beautify our sanctuary with flowers at Christmas and Easter. The Committee arranges for the placement, maintenance, and clean-up of poinsettias at Christmas and an assortment of spring flowers for Easter. Once again this year we were fortunate to have enough poinsettias to use the Poinsettia Tree.

(Continued)

# MUSIC & WORSHIP COMMITTEE

(Continued)

A special celebration of the 60<sup>th</sup> Anniversary of PIPC was held on May 16 with a Dinner, music, pictorial displays, and a program of special remembrances.

*The Wedding Booklet*, a set of guidelines for wedding services conducted in PIPC, is maintained by this committee.

The Committee welcomes your suggestions that would enrich the meaning of our Worship of God.

Respectfully submitted,  
Music and Worship Committee  
Ken Zimmerman and Bonnie Hack (co-chairs)  
Marge Barner  
June Rounsley  
Marilyn Zimmerman

## DIRECTOR OF MUSIC ANNUAL REPORT, YEAR 2009

The year 2009 involved a concentrated effort to add more members to the Choir, and has resulted in the addition of Michelle Olson and daughter, Jayme, Kyle Bowerman and Devin Andren. Devin's introduction to the congregation with a solo on September 6th delighted everyone, and we are so appreciative of the contributions all of these singers make to our music. We were devastated by the loss of Mary Jo and John Roberts, when their work commitments necessitated their return to Minnesota. The Choir is such a close, co-dependent group that any addition is hailed as a victory and any loss is considered a tragedy.

As in the past, our music program for the year is intertwined with the scriptural suggestions contained in the Presbyterian Liturgical Calendar, and we make a great effort to consider those references when choosing the music for each Sunday of the year. In the period of Lent through Eastertide, we work closely with Rev. Carter -- especially for the events that take place from Palm Sunday through Easter Sunday - to have our music reflect that history.

We try to adapt our music to each of the Church Seasons of the year (or, as you've heard the children sing - "Advent, Christmas, Epiphany, Lent, Holy Week, Easter, Pentecost Event).

Choir Appreciation Sunday in June is always rewarding for us, and while in the past the church presented each of us with a lovely plant to put in our garden, this year we were happy to relinquish this gift in preference to the purchase of our new brass oil candles for the Communion Table.

(Continued)

## DIRECTOR OF MUSIC REPORT

(Continued)

Our Organist, Terry Sneed, adds SO MUCH to the music program! It is a joy working with Terry, and we've heard so many comments from the congregation that hearing Terry play is like attending a piano/organ concert. We agree!!

The music program also includes a fifteen-minute period of working with the young Sunday School children with a "song-fest". Each Sunday we try to relate a piece of music to their lesson for that day, and if we can't find such a piece of music we write one (to a tune they're familiar with). The end of their fifteen-minute period is devoted to their choice of a final song (which is invariably "Father Abraham" or "Who Swallowed Jonah?"). Throughout the year the children sing some of their songs in the Church Service during their "conversation" portion of the service.

For the past two years our Advent Seasons have included a pre-written candle lighting ceremony - each one written by Joel Raney. These include special scripture readings, prayers and pertinent music. The high-light of our year is probably Heralds of Joy Sunday, which is observed on the third or fourth Sunday of Advent. All music groups participate in this program which this year included a four-person bell choir, the Sunday School children and a trio of older children. You may remember that this program was scheduled for Sunday, December 20th, and was cancelled because of snow. We did do the program on December 27th, and even though it was "post" Christmas, it was very well received by the congregation. The Choir also participated in the 11:00 p.m. Christmas Eve Service and worked with Rev. Carter to present a beautiful and thoughtful prelude to Christmas Day.

The people who make up our Choir are mostly the same people who are Deacons, Elders, Committee Chairs, Women's Association workers, etc. In other words, very busy people, and we are deeply indebted to them for including the work of the Choir in their busy schedules - and we would be deeply indebted to any of the congregation who would join us in bringing to the church this important part of each Sunday's service. (The Choir meets every Wednesday at 7:30 p.m.)

Respectfully Submitted  
June K. Rounsley  
Director of Music

## CHRISTIAN EDUCATION COMMITTEE

The Christian Education Committee strives to meet the educational needs, which allows for spiritual growth, of all ages within the congregation. The curriculum for the children is “Seasons of the Spirit,” the Library Adult Discussion group uses “The Present Word,” and the other Adult Discussion group is “Keeping Holy Time.” Rev. Carter offered a weekly adult Bible Study, “Experiencing Jesus” and during October and November a Bible Study, “Invitation to the Old Testament.” We also support a Summer Happenings program for the children during the worship service time after the conversation with the children. Junior worship assistants help with the service from September through May on the third Sunday of the month. This was the second year we partnered with Paxton Presbyterian Church for a three day Vacation Bible School called “Camp E. D. G. E.

The Committee thanks all those who participate in these occasions to grow in faith.

The Christian Education Committee  
Bonnie Hack and Joanne Lauver  
(Co-Chairs),  
Billie Hawk and Peggy Manning

## YOUTH FELLOWSHIP

The Youth Fellowship Group enjoys companionship with their ‘church friends’ and reaches out to other youth and children. The parents of the youth along with the Christian Education Committee arrange the activities. The following were the Youth events for 2009:

January 31 – *Youth Peanut Sale*  
February 21 – *Movie Day Marley and Me*  
March 15 - *Deliver Donation to Central Pennsylvania Food Bank followed with  
Bowling and Pizza*  
May 9 – *Trout Stocking at Children’s Lake of Boiling Springs*  
September 20– *Miniature Golfing at Bumble Bee and Hot Dogs and Smore’s at  
The Carters*  
October – 31 *Peanut Sale*  
November 7 – *Lauver Cabin Retreat*  
29 – *Advent Night*  
December 5 – *Angel Tree Shopping*

The Peanut Sales enable the youth to be self-sufficient in financing their activities while also helping others through their donation to the Food Bank and purchasing gifts for other children through the Deacons’ Angel Tree Project.

The Christian Education Committee  
Peggy Manning and Connie Kegerreis (Co-Chairs)  
Joanne Lauver and Bonnie Hack (Co-Chairs)  
Michelle Beck and Billie Hawk

## PERSONNEL COMMITTEE REPORT 2009

The Personnel Committee has been very active for the last couple of years. There have been many staffing needs that we have had to address. As we reported in the last annual report, we were happy to welcome Terry Sneed to our Staff in June of 2008. Then after reviewing nearly 100 applications and completing 8 interviews, we were pleased to be able to offer the Administrative Assistant job to Carolyn Frischkorn. She began her work in October of 2008. Tom Saber filled in while the search was going on. We also hired back Gail Diefenderfer to train Carolyn and to help straighten out the church's financial documents. Gail worked for us from September 2008 until August of 2009. Jim Devor and June Rounsley continue to be faithful and reliable staff members, for which we are very thankful. We are also grateful to Pastor Kent for his consistency in the office, at meetings and in the pulpit.

Besides addressing staffing concerns, the committee completed the new Employee Handbook during 2009. This handbook required many hours of research, discussion, editing and revision. It was approved by Session in the spring of 2009 and took effect with the staff at their yearly reviews this past fall. The handbook serves as a guide to the staff regarding issues like time off, grievance policies, holidays and the like. If you would like to see one, there is one available in the office.

The new employee review system was revised and used again this fall for its second time. It is composed of three parts. One section asks the staff member to do a self-evaluation of their work and gives them an opportunity to ask for assistance if there are any aspects of their job where they might desire more training or different equipment. One section is completed by the staff's supervisors and chairs of the committee in charge of their area. It gives the Personnel Committee feedback from the people who work directly with the staff. In the case of the Pastor, each Session member was asked to complete an evaluation form. The final part of the review is a Personal Narrative written review that is given to the staff member after the evaluations are processed. This narrative affirms the good the staff is doing and suggests improvements or changes that could be made. All of the staff have responded positively to this new evaluation process. It proved successful this year.

Beyond reviews, the Personnel Committee tries to support the staff by remembering special holidays and birthdays. We also gave gifts of appreciation at review time. This year we hosted the 2<sup>nd</sup> annual Christmas luncheon where the staff were treated to a nice lunch and received small gifts. It was a pleasure to do this for such a wonderful staff.

We would like to thank Joanne Lauver and Mary Sweigard for their hard work during their term of service. They completed their work last spring. Judy Snyder joined our committee this past summer. We are still looking for another member. If you are interested in helping on this committee please contact one of its members. The term of service is one year, with the possibility of renewing for a second year.

Respectfully and Gratefully submitted,  
Cherie Saber, Chair  
Ken Zimmerman, Session Member  
Judy Snyder

## **BUILDING & GROUNDS COMMITTEE**

The Building & Grounds Committee dealt with a variety of facility issues during 2009. A brief summary of these:

1. The acoustical tile that was damaged by the roof leak in the Nursery Room was replaced.
2. The peeling section of wall paint in the Nursery Room was repainted.
3. Several sections of boiler piping had to be replaced. The committee is concerned that given the age of our original Church facility, this could become a recurring event throughout the Church and provisions should be made to accommodate these expenses. This was discussed at the January Session meeting.
4. One of the compressors for the air conditioning system has to be replaced in the Spring at a cost of \$3,773.
5. The wooded guard rails along the south side of our parking lot need to be replaced.
6. Our large snow blower is non-functional and needs to be replaced.
7. A storm door/transom is going to be installed on the door from Reverend Carter's study, to provide protection from wind, rain and cold air at a cost of \$1,475.
8. We thank those individuals who continue to care for their landscaping plots around the outside of the Church grounds.
9. The cost of grass and leaf cleanup is being covered by an anonymous donor.
10. Thanks to Howie Snyder for donating his time and equipment for snow removal in our parking areas.

If anyone has questions or concerns, or just as importantly, suggestions for improvement, please see any member of our Committee. Thank you.

Bub Manning - Chair  
Mike Sweigard  
Norm Diefenderfer  
Mike Legg

## **EVANGELIAM & MEMBERSHIP**

Evangelism is not just the duty of one committee in a church. Jesus said, "Go into all the world and proclaim the good news to the whole creation." (Mark 16.15)

Evangelism is the act of spreading the Good News of Christ's salvation to all mankind, so every member of PIPC is an evangelist. Thus we are to share God's love with all those that we come in contact within our daily lives.

This committee also sends a letter of welcome to those visitors attending Sunday Morning worship.

We trust we will all walk together to further God's kingdom here on earth.

Nancy Travis  
Chairman

## **STEWARDSHIP COMMITTEE REPORT – FISCAL 2010**

As we all know these are difficult times with the economy not charging forward at the normal pace and unprecedented unemployment figures. The effort of our committee is to keep the focus on the level of giving and with last year's campaign to give up to the next level. Stewardship awareness is evident more than ever. With the reality of running in a deficit last year, we must all focus on the extra efforts of the congregation to step up to the giving spirit that is typical of Christian discipleship.

During our Consecration Sunday held on May 17 of last year, 56 households were present and brought forward Estimate of Giving Cards totaling commitments of \$121,000.00. There are 24 pledge cards that have been turned in to the office with the new offering envelopes that were picked up at the end of the year. That pledge was for \$35,000.00 bringing the total pledge to over \$156,000.00. Historically there has been approximately an added \$20,000.00 in undesignated, unpledged and general offerings. This places the estimate for the fiscal year at \$176,000.00.

The Consecration Sunday Stewardship Program will continue to keep everyone aware of the need to be generous to the efforts of Progress Immanuel Presbyterian Church. We must all continue to support the efforts of our church. God willing and through strong faith and prayer we hope to meet the financial needs of our church.

Michael Legg, Stewardship Committee Chairperson

## WOMEN'S ASSOCIATION

The Presbyterian Women's Association of Progress-Immanuel Presbyterian Church presents the following report on its activities for 2009.

In the past year the women have been very busy. The women held three meetings this year to make plans for the organization. The women served luncheons to the Carlisle Presbytery, the Paxtang Civic Club, and Meals on Wheels. They also hosted the World Day of Prayer, which was followed by a reception. These were the outside organizations that were served.

Our Congregation has been served through the following activities: Women's Association Luncheon, Lenten Dinners, "Mr. Stinky Fee" party, food sale at the Flea Market, High Tea, 60th Anniversary Dinner Theater, bake table at the Strawberry Festival, cookies for Father's Day, funeral receptions, Summer Lawn Receptions and Advent dinner.

The Association supports the following: Krislund Campers, Krislund Camp and Conference Center, Downtown Daily Bread, Habitat for Humanity (Harrisburg), DELTA Community, Bethesda Mission, food was collected in February (Gift from the Heart) and also in November (Harvest Home). All the food that was collected was sent to the food banks at Messiah Lutheran Church in Harrisburg. College student's received "care packages" during their finals to help them know they are thought of by their church family and know we support them through their exams.

Our annual pledge to the Presbytery of Carlisle was \$2,000.00 This money supports Women's Missions throughout the year. Many, many thanks to all the volunteers that help with the activities that occur throughout the year.

Respectfully submitted,  
Marge Barner, President

# WOMEN'S ASSOCIATION TREASURER'S REPORT

July 2008-December 2009

**Beginning Balance 7/1/08** **\$3,194.72**

Income:

Envelopes	1,082.00
Least Coin Offerings	29.19
Women's Luncheons	8.80
Cherry Pies	603.44
Paxtang Civic Club	129.12
Tea	1,940.00
Meals on Wheels Luncheon	115.77
Retired Teachers Luncheon	584.31
Eastern Star Dinner	743.32
Funerals	1,596.92
Susquehanna Twp Alumni	549.95
Advent Dinners	290.62
Lenten Dinners	428.35
Soroptimist	100.00
Weddings	250.56
Baptism	100.00
Donations	60.00
Presbytery Luncheon	334.08
Flea Market	769.74
Birthday Party	849.09
60 <sup>th</sup> Anniversary	523.69
Strawberry Bake Table	313.34
Deacons	100.00

Disbursements:

Sunshine	649.23
Commercial Refrigeration	640.41
Presbytery Mission	3,517.07
Dishwasher Fund Transfer	500.00
Kitchen Supplies	229.93
Facility Improvement Fund	2,162.01
Camperships	90.00
College Boxes	87.51
Church Women United	10.00
Elizabeth Asmus (Tea Harpist)	150.00
Downtown Daily Bread	100.00
Krislund Camp and Conference Center	100.00
Habitat for Humanity (Harrisburg)	100.00
DELTA Community	100.00
Bethesda Mission	100.00
Cow Creek	175.95
STSCO Serve Safe Certification	150.00
Administrative Assistant Reception	27.58

**Ending Balance 12/30/2009**

**\$5,807.32**

CD for dishwasher value is \$3,695.43.

Respectfully submitted,  
Bonnie E. Hack, Treasurer

## **PROGRESS COMMUNITY PRESCHOOL**

**July 2008 - December 2008**

Regular classes were held September thru December. A three year old and a four year old class was conducted Monday, Wednesday, and Friday from 9-11:30a.m. Billie Hawk taught the four year olds and Peggy Grobinski taught the three year olds. Delores Smith and Bonnie Bentz were our able volunteer helpers. Janet Smith directed physical activities twice a month.

We visited the Progress Fire House in October. We had a Halloween party, a Thanksgiving dinner, a Holiday program for the parents and a party for the children.

Our Board members included Michelle Beck, Shirley Cleaver, Judy Snyder, Ken Zimmerman, Stacy Tinsley, Deb Leader, Jen DeBell, Michelle Lauver and Peg Manning.

Submitted by,  
Billie Hawk

## **PROGRESS COMMUNITY PRESCHOOL**

**January 2009 to May 2009**

January 2009 to May 2009 three classes were held by the Preschool. On Monday, Wednesday and Friday we had a three and four year old class from 9-11:30 a.m. Billie Hawk taught the four year old class and Peggy Grobinski taught the three year old class. We conducted a 2 1/2 year old class March thru May on Tuesday and Thursday from 9:30 - 11:30 a.m.

We receive wonderful support from our parents, church members, Minister and the Preschool board. Our classroom helpers were Delores Smith and Bonnie Bentz. Janet Smith conducts physical activities twice a month.

We held a fund raiser at Issac's which was generously supported by our Church members, thank you. Dr. Andrew Gould visited in February of 2009 for Dental Health Month. We visited the Progress Fire Company in October 2009 for Fire Prevention week. This visit was coordinated by Chief John Brindle. We also visited the Progress EMS Station courtesy of Mrs. Beth Miles (one of our parents). We also supported Mr. Stinky Feet in April, 2009. We sang for a PIP-C program in May. Tri-County Blind Association did Vision screening in January, 2009.

Special thanks to our Board members - Phyllis Kegerreis, Judy Snyder, Jen DeBell, Michele Lauver, Debra Leader, Shirley Cleaver, Holly DeAntonio, and Peg Manning.

Submitted by,  
Billie Hawk

**PROGRESS COMMUNITY PRESCHOOL  
FINANCIAL REPORT  
(6/30/08 - 12/31/08)**

**CHECKING ACCOUNT**

Beginning Balance		\$2,773.79
Income		
Tuition	\$4,640.00	
Deposit from Savings	<u>500.00</u>	
Total Income		\$5,140.00
Expenses		
Salaries	\$1,929.64	
Copier	414.00	
Gifts	226.00	
Taxes	917.57	
School Supplies	<u>120.08</u>	
Total Expenses		<u>\$3,538.29</u>
Ending Balance		\$4,306.50

**SAVINGS ACCOUNT**

Beginning Balance		\$ 972.83
Income		
Interest	\$ 1.57	
Deposit	<u>150.00</u>	
Total Income		\$ 151.57
Expenses		
Transfer to Checking	<u>\$500.00</u>	
Total Expenses		<u>\$ 500.00</u>
Ending Balance		\$ 624.40

Submitted by,  
Billie Hawk

**PROGRESS COMMUNITY PRESCHOOL  
FINANCIAL REPORT  
(1/1/09 - 12/31/09)**

**CHECKING ACCOUNT**

Beginning Balance \$ 4,306.50

Income

Tuition	\$10,672.50
Giant & Issac's	636.38
School Pictures	98.89
Tax Rebate	<u>12.47</u>

Total Income \$11,420.24

Expenses

Salaries	\$8,410.00
Taxes	1,759.41
Copier	806.86
Donation to PIPC	500.00
Miscellaneous	629.99
Gifts	(207.95)
School Supplies	(105.93)
School Pictures	(122.00)
Mr. Stinky Feet	( 90.11)
Park Fee	(60.00)
CPR Course	<u>(44.00)</u>

Total Expenses \$12,106.26

Ending Balance \$ 3,620.48

**SAVINGS ACCOUNT**

Beginning Balance \$ 624.40

Income

Interest	<u>\$ 3.13</u>
----------	----------------

Ending Balance \$ 627.53

Submitted by,  
Billie Hawk

## **PIP- C GENERATION -- ANNUAL REPORT SEPTEMBER, 2008 – DECEMBER, 2009**

The PIP-C Generation is made up of people of all denominations who are at least fifty years of age and who enjoy good fellowship and good food. PIP-C meets on the second Tuesday of each month, with the exception of July and August. Meetings are held in Fellowship Hall and consist of lunch, a brief business meeting, and program.

### OFFICERS FOR 2008-2009

PRESIDENT	Marilyn Zimmerman
VICE PRESIDENT	Eleanor Carnes
SECRETARY/TREASURER	Joan Bowerman

### COMMITTEE CHAIRPERSONS

KITCHEN	Marge Barner
SET-UP	Edna and Bob Holsberger
CLEAN-UP	Chuck Kannegieser
CHEER	Claire Hetzel
TELEPHONE	Betty Andren and Lee Anthony
TABLE DECORATIONS	Grace Miller
BOWLING	Zana Allison
TRIPS	Al Travis and Zana Allison
PROGRAM	Marge Barner, Marilyn and Ken Zimmerman

Some of the programs of the past year were as follows: A representative of the Attorney General's office talked about Identity Theft; a power point presentation of crèches from around the world; a salute to the veterans of PIP-C; Ken Zimmerman's Valentine collection; a visit from several wild animals and a talk about wildlife rescue; and the always popular pre-school children.

The cost of the luncheon is \$4.00 which pays for the food, table decorations and entertainment. PIP-C sponsors the Peach Festival, the profits of which are given to the church and community missions. The other major project of PIP-C is to provide Christmas decorations on the Sanctuary window ledges, the Communion table and in the Narthex. Members also put up the pew candle holders and buy and replace the candles.

Thank you to everyone who volunteers their time and talent to keep PIP-C an active and successful group.

Marilyn Zimmerman, President

**PIP-C GENERATION  
FINANCIAL REPORT  
July 1, 2008 to December 31, 2008**

Beginning Balance		\$2,528.07
Receipts		
Luncheon Baskets	\$1,272.00	
Food Sales	113.00	
Special - Peach Festival	<u>2,645.81</u>	
Total Receipts	\$4,030.81	
Disbursements:		
Luncheon Food	864.40	
Centerpieces	104.97	
Paper Products	81.35	
Entertainment	150.00	
Special:		
Peach Festival Food	531.95	
Facility Improvement Fund	2,200.00	
Candles for Sanctuary	89.85	
Christmas Decorations For Sanctuary	<u>318.00</u>	
Total Expenditures	\$4,340.51	
Ending Balance		\$2,218.37

Respectfully submitted,  
Joan Bowerman  
Treasurer

**PIP-C GENERATION FINANCIAL REPORT**  
**January 1, 2009 to December 31, 2009**

Beginning Balance 01/01/09 \$2,218.37

Receipts:

Luncheon Baskets	3,229.00
Food Sales	226.15
Special: Peach Festival	2,307.75
Donation	<u>20.00</u>
Total Receipts	\$5,782.90

Disbursements:

Luncheon Food	1,881.06
Centerpieces	272.67
Paper Products	124.71
Entertainment	350.00
Special:	
Peach Festival Food	592.68
Downtown Daily Bread	2,000.00
Candles for Sanctuary	147.00
Gift to Jim Devor	<u>75.00</u>
Total Disbursements	\$5,443.12

Ending Balance 12/31/09 \$2,558.15

Respectfully submitted,  
Joan Bowerman - Treasurer

## Zarfoss Book Fund

The S.K. Zarfoss Memorial Book Fund is dedicated to educating students. Gwenneth Zarfoss, the creator of the fund and her husband, Samuel, placed education above everything except love of God and of their fellow man. A zest for learning is to be nurtured by this fund by assisting students with the purchase of textbooks and creating a community library.

A large percentage of the interest from the Fund, up to 75 % of the annual earnings, is awarded annually to help students defray the cost of their textbooks. Applications are received from students attending a large cross section of colleges & universities. In 2009, the Committee awarded textbook scholarships to 43 students at \$114 each for a total of \$4902.

Thank you to Committee members Kent Carter, Bonnie Hack, Al Travis and Phyllis Hedenberg.

Respectfully submitted,  
Bub Manning

## AUDITOR'S REPORT

The follow reports were reviewed and all financial reports satisfactorily passed our auditing ability guidelines. Please note as the chairperson of the Auditing committee I am not a Certified Accountant but did work for 25 years as a bookkeeper, and would like it know that we in this committee, Gail Diefenderfer and myself have audited these accounts to the best of our ability and found everyone to be correct and true.

### FINANCIAL REPORT

### RESONISIBLE FINANCIAL INDIVIDUAL

General Fund	Carolyn Frischkorn
Merrill Lynch Dedicated Account	Carolyn Frischkorn
S.K. Zarfoss Memorial Book Fund Trust	Carolyn Frischkorn
Carillon Maintenance Passbook Account	Carolyn Frischkorn
Aaron Fisher Memorial Fund	Carolyn Frischkorn
Kenneth Givler Memorial Fund	Carolyn Frischkorn
Floyd Whalen Estate - Interest Only	Carolyn Frischkorn
Wills - Walker	Carolyn Frischkorn
Deacon Fund	Bonnie Bentz/Carolyn Frischkorn
Pre-School	Billie Hawk
PIP-C Generation	Joan Bowerman
PIP-C Trips	Allen Travis
Presbyterian Women	Bonnie Hack

The Audit Committee wishes to thank all the individuals listed above for their well-organized and accurate financial records.

Sheila A. Kannegieser  
Gail Diefenderfer

# Financial Reports

## General Fund and Merrill-Lynch

Balance Sheet

Treasurer's Report  
(Income and Expenses)

30 31 32 33 34 35 36 37 38 39 40 41





